

Facilities Manager

Permanent contract Part-time – 3 days / 21 hours a week

Overview of the role

We have an excellent opportunity for the right person to join the staff team at King's Church London. The position is for a Facilities Manager.

The role is a part-time, salaried position.

What does the role involve?

The responsibilities of this role include (but are not limited to):

- General day-to-day, and on-going, management of maintenance of all Kings Church facilities.
- Negotiation and management of facilities contracts such as cleaning, statutory maintenance and so on.
- Other ad hoc tasks as and when required.

What are we looking for?

The ideal candidate will preferably have a desire to work in a church environment long-term.

In addition, our ideal would be that the individual possesses the following:

- Strong administrative and organisational skills
- 'Hands on' facilities management experience is desirable
- A good working knowledge of the Microsoft Office suite of programs
- Good people skills
- Good communication skills
- A helpful, servant-hearted attitude towards everyone they come into contact with
- The ability to work as part of a team and
- Be teachable and willing to learn

On a more general level, we would love to see evidence that the person has a sense of call to serve the church and can demonstrate commitment and passion for building King's Church London, as this is core to our values and vision as a Church. We ask that everyone who joins us is able to sign up to our ethos statement and statement of beliefs. If you would like a copy of these, please contact Nigel Mumford in the King's Church offices.

Working for King's Church London

Working for King's Church London is fast-paced, busy and fun. Our staff are vital to our effectiveness as a church and we believe in creating a strong team culture that is supportive and inclusive. We work hard and expect the same of our staff and in return we offer an engaging and challenging environment where staff can grow and develop.

King's Church is committed to building both a diverse church and staff team.

How to apply

If you would like to discuss the role in more detail, please call Nigel Mumford in the King's Church offices on 020 3889 6819 or email nigel.mumford@kingschurchlondon.org.

Similarly, if you would like to apply, please email your CV and a covering letter to Nigel at the email address above.

The closing date for applications is Friday 7th July.

Interviews will take place week commencing Thursday 13th July.

